

MALLESWARAM LADIES ASSOCIATION FIRST GRADE COLLEGE FOR WOMEN

14th Cross, Malleswaram, Bangalore – 560003

Re-Accredited by NAAC–“A” Grade



INTERNAL QUALITY ASSURANCE CELL

ANNUAL QUALITY ASSURANCE REPORT 2012-13

Submitted To



NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

Composition of IQAC

Sl.No.	Designation	Names
1	Chairperson	Prof. Madhavi R, Principal
	IQAC Coordinator	Dr. Bhavani H Associate Professor, Commerce
3	Administrative Officer	Smt. Shubha
4	Member	Dr. Rekha H G Associate Professor, Commerce
5	Member	Dr. Usha Devi N Associate Professor, Commerce
6	Member	Smt. Nagalakshmi K Associate Professor, Commerce
7	Member	Dr. Rani Sandhu Physical Education Director,
8	Member	Smt. Subhashree M R Assistant Professor, Commerce
9	Management Member	Smt. Mangala Ramachandra
10	Nominees from local society	Dr. Lalitha Appachu
11		Mr. Prasanna
12	External Experts	Dr. Ashwathappa
13		Mr. Madan Padaki
14	Alumni	Smt.Mamatha M
15		Smt. Sujatha A M
16	Technical Assistant	Ms. Ashwini
17	Student members	Ms. Rekha
18		Ms. Priyanka

1. Kindly provide the details of the institution

Kindly provide the details of the institution **Name of Institution:**

Year of Establishment of the Institution:

Address Line 1:

Address Line 2:

City/Town:

State:

Postal Code:

Email Address:

2. NAAC Accreditation/ Reaccreditation Details

NAAC Accreditation/ Reaccreditation Details Year of Accreditation/ Reaccreditation:

Current Grade:

CGPA:

3. Institutional Status Affiliated and Aided

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4. Contact Person Details

Contact Person Details Name of Head of Institution:

Contact Phone:

Email:

Website URL:

Name of IQAC Co-ordinator

Email:

SECTION I

This section is related to institutional goals, vision and mission, academic programmes and activities, strategies and action plans for institution building.

5. Number of academic programmes existing (Enter a number; 0 for nil)

Number of academic programmes existing (Enter a number; 0 for nil)

Undergraduate (BA/B.Sc./B.Com etc.)

NAAC Institutional Quality Sustenance and Development Survey

Post Graduate (MA/M.Sc./M.Com etc.)	0
Research Programmes (M.Phil/P.hD)	1
Certificate Programmes	9
Professional Programmes (B.Tech/M.Tech/B.Ed/M.Ed/Medicine/Pharmacy/Paramedical/Nursing etc)	0
Other value added programmes	16
Any other programme offered (Specify)	2

6. Details on Programme Development (Enter a number; 0 for nil)

Details on Programme Development (Enter a number; 0 for nil) New programmes added during the year	10
New programmes designed	10
Programmes under revision	4
Interdepartmental collaborative programmes	0
Inter institutional collaborative programmes	8
Number of review committee recommendations implemented (Total)	2
Number of NAAC peer team recommendations implemented	2
Number of UGC/any other expert committee recommendations implemented	0
Number of review committee recommendation under implementation	1
Number of NAAC peer team recommendations under implementation	2
Number of UGC/ any other expert committee recommendations under implementation	0

7. Faculty Details (Enter a number; 0 for nil)

Faculty Details (Enter a number; 0 for nil) Total faculty strength required as per norms for all programmes	14
Total faculty on rolls	11
Faculty added during the year	1
Faculty positions vacant	0
Faculty left during the year	0
Total number of visiting faculty	0
Total number of guest faculty	3

8. Qualification of Faculty

Qualification of Faculty PhD and Above	5
MPhil	3
Masters	14
Any other (Specify)	0

9. Faculty qualification improvement

Faculty qualification improvement PhD awarded to existing faculty	0
MPhil awarded to existing faculty	0
Any other degree awarded to existing faculty	0

10. Administrative Staff Details (Enter a number; 0 for nil)

Administrative Staff Details (Enter a number; 0 for nil) Administrative staff (total sanctioned)	9
Administrative staff (Actual strength)	15
Added during the year of reporting	0
Left during the year	0
Number of posts vacant	0

11. Technical Support Staff Details (Enter a number; 0 for nil)

Technical Support Staff Details (Enter a number; 0 for nil) Technical Support Staff (Total sanctioned strength)	0
Technical Support Staff (Actual strength)	1
Added during the year	0
Left during the year	0
Number of posts vacant	0

SECTION II

This section surveys the quality sustenance and development activities during the year taken up by IQAC. It reflects quality management structure, strategies, and processes which would enhance academic quality of the institution as perceived by faculty, students, alumni, and other stakeholders (social perception of the institution) inline with the vision, mission and goals of the institution.

12. Establishment details

	DD	MM	YYYY
	19	/ 01	/ 2005
Year of establishment of IQAC	Establishment details Year of establishment of IQAC	Day	Month Year

13. Composition of IQAC (Enter a number; 0 for nil)

Composition of IQAC (Enter a number; 0 for nil) members	Number of IQAC	18
Number of Alumni in IQAC		2
Number of Students in IQAC		2
Number of Faculty in IQAC		7
Number of Administrative Staff in IQAC		1
Number of Technical Staff in IQAC		1
Number of Management Representatives		1
Number of External experts in IQAC		2
Number of any other stakeholder and community representatives		2

14. IQAC Meetings

IQAC Meetings Number of IQAC meetings held during the year	12
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15. Whether Calendar of activities of IQAC formulated for the academic year

Whether Calendar of activities of IQAC formulated for the academic year

16. IQAC Plans for Development (Enter a number; 0 for nil)

IQAC Plans for Development (Enter a number; 0 for nil) Number of academic programmes proposed	0
Number of value added programmes proposed	17
Number of skill oriented programmes proposed	7

NAAC Institutional Quality Sustenance and Development Survey

Number of faculty competency and development programmes proposed	2
Number of other staff development programmes proposed	3
Number of student mentoring programmes proposed	7
Number of co-curricular activities proposed	8
Number of interdepartmental cooperative schemes proposed	0
Number of community extension programmes proposed	4
Any other programmes proposed (Specify)	2

17. IQAC Plans for development & Implementation (Enter a number; 0 for nil)

IQAC Plans for development & Implementation (Enter a number; 0 for nil) Number of academic programmes implemented	0
Number of value added programmes implemented	16/17
Number of skill oriented programmes implemented	5/7
Number of faculty competency and development programmes implemented	2
Number of other staff development programmes implemented	3
Number of student mentoring programmes implemented	7
Number of co-curricular activities implemented	7
Number of interdepartmental cooperative programs implemented	0
Number of community extension programmes implemented	3
Any other programmes suggested that are implemented (Specify)	2

18. IQAC Seminars and Conferences (Enter a number; 0 for nil)

IQAC Seminars and Conferences (Enter a number; 0 for nil) Number of seminars/ conferences/ workshops organized by IQAC within the institution	2
Number of participants from the institution	26
Number of participants from outside	204
Number of external experts invited	20
Number of external conferences/seminars/ workshops on institutional quality attended	5
Number of events conducted with IQACs by other institutions as collaborative programs	3

19. Did IQAC receive any funding from UGC during the year ?



No

20. If the response to Qn. 18 is Yes, please provide the amount received from UGC - (Input 0 - if NA/NIL-) Any other source including internal financial support from the management (Specify amount)

If the response to Qn. 18 is Yes, please provide the amount received from UGC - (Input 0 - if NA/NIL-) Any other source including internal financial support from the management (Specify amount) Amount Received from UGC

NA

Amount Received from any other source including the college management

NA

21. Any significant contribution made by IQAC on quality enhancement during current year (Please provide details in bullet format)

1. Quality enhancent for better functioning of Office & Library through quality circles
2. Transparency of admission process: Admission process is transparent and open to all students from various colleges and communities
3. Socially and economically backward students are given special facilities for their academic progress through book banks and scholarships.
4. There is a good rapport between the institution and all its stakeholders (students, Alumni, parents and management , recruiters) through frequent meetings and interactions.
5. The students and Alumni are involved in IQAC meetings
6. Quality of academic content delivery is constantly maintained at high levels
7. There is enhancement in the quality of programs organized by the institution for value addition, skill development ,co-curricular & Extracurricular activities
8. Student Welfare measures are being upgraded (wending machine for sanitary napkins)
9. Orientation programmes for I Year students and newly appointed staff.
10. Financial assistance by Philanthropist from Abroad and India in addition to contributions from the faculty.

SECTION III

In this section the events, activities, and outputs in the field of research and academic areas are being surveyed.

22. Academic Programmes

Academic Programmes Number of new academic programmes developed or designed by faculty

10

Number of faculty members involved in curriculam restructuring/revision/syllabus development

4

Number of programes in which evaluation process reformation taken up and implemented

11

Number of active teaching days during the current academic year

182

Average percentage of attendance of students

80%

Percentage of classes engaged by guest faculty and temporary teachers

22%

Number of self financed programmes offered

8

Number of aided programmes offered

3

Number of programmes discontinued during the year

0

23. Whether any systematic student feedback mechanism is in place ?

Yes

Whether any systematic student feedback mechanism is in place ?

24. Feedback Details (If answer to Question 20 is Yes)

Percentage of courses where student feedback is taken

100%

25. Is feedback for improvement provided to the faculty? One to One by RM

Yes

26. Faculty Research, Projects, and Publication details for the year

Faculty Research, Projects, and Publication details for the year Number of major research projects undertaken during the year

0

Number of minor research projects undertaken during the year

2

Number of major ongoing projects

0

Number of minor ongoing projects

0

Number of major projects completed

0

Number of minor projects completed

1

Number of major project proposals submitted for external funding

0

Number of minor project proposals submitted for external funding

2

Number of research publications in peer reviewed journals

6

Number of research publications in international peer reviewed journals

1

Number of research publications in national peer reviewed journals

5

Number of research papers accepted for publication in international peer reviewed journals

1

Number of research papers accepted for publication in national peer reviewed journals

1

Average of impact factor of publications reported

3.39 actual value (value of 3.00 taken online)

Number of books published

4

Number of edited books published

1

Number of books (single authored) published

0

Number of books (coauthored) published

4

Numbers of conferences attended by faculty

37

Number of international conferences attended

25

Number of national conferences attended

12

NAAC Institutional Quality Sustenance and Development Survey

Number of papers presented in conferences	27
Number of papers presented in international conferences	20
Number of papers presented in national conferences	7
Number of conferences organized by the institution	1
Number of faculty acted as experts resource persons	3
Number of faculty acted as experts resource persons - international	2
Number of faculty acted as experts resource persons- national	3
Number of collaborations with international institutions	0
Number of collaborations with national institutions	1
Number of linkages created during the year	3
Total budget for research for current year as a percentage of total institution budget	0.1%
Amount of external research funding received in the year	0
Number of patents received in the year	0
Number of patents applied for in the year	0
Number of research awards/ recognitions received by faculty and research fellows of the institute in the year	1
Number of PhDs awarded during the year	0
Percentage of faculty members invited as external experts/resource persons/reviewers/referees or any other significant research activities	33%

SECTION IV

This section deals with Student Mentoring and Support System existing in the institution. This includes student activities, mentoring, and opportunities for development and inclusive practices.

27. Student Details and Support Mechanisms

Student Details and Support Mechanisms The total intake of students for various courses (Sanctioned)	200
Actual enrollment during the year	583
Student dropout percentage during the year	0.34%
Success percentage in the final examination across the courses	82%
Number of academic distinctions in the final examination and percentage	14 (> 80 %)
Number of students who got admitted to institutions of national importance	0
Number of students admitted to institutions abroad	0

Number of students qualified in UGC NET/ SET

0

Number of students qualified GATE/ CAT/ other examination (Specify)

0

28. Does student support mechanism exist for coaching for competitive examinations?

No

Does student support mechanism exist for coaching for competitive examinations?

29. Student participation, if response is yes to Qn. 27

Student participation, if response is yes to Qn. 27 Number of students participated

NA

30. Does student counselling and guidance service exist ?

Yes

Does student counselling and guidance service exist ?

31. Student participation, if answer to Qn. 29 is yes

Student participation, if answer to Qn. 29 is yes Number of students participated

500

32. Career Guidance

Career Guidance Number of career guidance programmes organized

6

Percentage of students participated in career guidance programmes

79%

33. Is there provision for campus placement?

Yes

Is there provision for campus placement?

34. If yes to Qn. 32

If yes to Qn. 32 Number of students participated in campus selection programmes

150

Number of students selected for placement during the year

41

35. Does gender sensitization program exist ?

Yes

Does gender sensitization program exist ?

36. If Answer is Yes to Qn 34

If Answer is Yes to Qn 34 Number of programmes organized

2

1 Media and Youth (500 Students)

2 Workshops on gender issues and discrimination (200 students)

37. Student activities

Student activities Number of students participated in external cultural events

55

Number of prizes won by students in external cultural events	21
Number of cultural events conducted by the institute for the students	28
Number of students participated in international sports and games events	0
Number of students participated in national level sports and games events	4
Number of students participated in state level sports and games events	55
Number of students participated in university level sports and games events	1
Number of prizes won by students in international sports and games events	0
Number of prizes won by students in national level sports and games events	1
Number of prizes won by students in state level sports and games events	2
Number of prizes won by students in university level sports and games events	1
Number of sports and games events conducted by the institute for the students	13

38. Composition of students

Composition of students Percentage of Scheduled Caste	15%
Percentage of Scheduled Tribe	2.2%
Percentage of other backward communities	34%
Percentage of women students	100%
Percentage of physically challenged	0.1%
Percentage of rural students	10%
Percentage of urban students	90%

39. Scholarships and Financial Support - 145

Scholarships and Financial Support Number of students availing financial support from the institution	25
Amount disbursed as financial support from the institution	6,68,023
Number of students awarded scholarship from the institution	120
Number of students received notable national/international achievements/recognition	0

40. Student initiatives

Student initiatives

40	➤ Number of community upliftment programmes initiated by students	3
40	➤ Number of literary programmes initiated by students	12
40	➤ Number of social action initiatives based on science / environment initiated by students	1
40	➤ Number of student research initiatives	8

SECTION V

This section surveys the Governance and Innovation at the institution related to quality management. The educational management strategies adopted and in practice for achieving the objectives are focussed.

41. Whether perspective plan for overall developmental activities is created ?

Yes

42. If the answer for Qn. 40 is Yes, is the plan implemented and monitored ?

Yes

43. Whether benchmarking is created for institutional quality management efforts

Yes

44. If the answer to Question 42 is Yes, please list the benchmarking in various areas of development in bullet format

1. Placements – TO increase the percentage of student placements to 80%
2. Student Attendance – To improve the students' classroom attendance to 95 %
3. Academic Result – To increase the academic result to 100 %
4. At least two FDP /Symposia / Seminars/ Conferences / Research activities in a year.
5. To increase the students' participation in Sports and Extra – curricular activities at the Intercollegiate /state/national and international level to 50 %.
6. To increase the number of societal developmental programs to 5 in a year.

45. Is a Management Information System (MIS) in place ?

YES

46. If answer to question 44 is Yes, please provide details of MIS applied to

1. Administrative procedures, including finance - YES (Semi Automated)
2. Student admission - YES (Semi Automated)
3. Student records - YES (Partially Automated)
4. Evaluation and examination procedures- YES (Semi Automated)
5. Research administration - NO
6. Others – YES
 - Salary Disbursement through Electronic Clearance System, HRMS
 - Library administration and services are completely automated with easylib software.

47. Existence of learning resource management

	Yes	No
e-database in library	<input checked="" type="radio"/>	<input type="radio"/>
ICT and smart class room	<input checked="" type="radio"/>	<input type="radio"/>
e-learning sources (e-Books, e-Journals)	<input checked="" type="radio"/>	<input type="radio"/>
Production of teaching modules	<input checked="" type="radio"/>	<input type="radio"/>
Interactive learning facilities	<input checked="" type="radio"/>	<input type="radio"/>

48. Internal resource mobilization : Kindly provide the amount contributed

Research	50,000
Consultancy and training	0
Student contribution	13,00,0000
Alumni contribution	60,000
Well wishers	2,00,000

49. Infrastructure and welfare spending: Please specify the amount

Amount spent for infrastructure development	13,94,559
Amount spent for student welfare	12,03,728
Amount spent for staff welfare	35,333

50. Is delegation of authority practiced

Yes

51. Does grievance redressal cell exist ?

	Yes	No
Faculty	<input checked="" type="radio"/>	<input type="radio"/>
Students	<input checked="" type="radio"/>	<input type="radio"/>
Staff	<input checked="" type="radio"/>	<input type="radio"/>

52. Grievances received from faculty and resolved (Enter a number; 0 for nil)

Grievances received from faculty and resolved (Enter a number; 0 for nil) Number of grievances received	4
Number of grievances resolved	4

53. Number of grievances received from students and resolved (Enter a number; 0 for nil)

Number of grievances received from students and resolved (Enter a number; 0 for nil) Number of grievances received

18

Number of grievances resolved

15

54. Number of grievances received from other staff members and resolved (Enter a number; 0 for nil)

Number of grievances received from other staff members and resolved (Enter a number; 0 for nil) Number of grievances received

4

Number of grievances resolved

4

55. Has the institution conducted any SWOT analysis during the year

Yes

56. The SWOT analysis was done by internal or by external agency



Internal

57. Kindly provide three identified strengths from SWOT Analysis (in bullet format)

- The College has an excellent reputation for providing high quality commerce education with strong value system & ethics to women students largely from economically disadvantaged sections of the society and is ranked among the top Ten Commerce colleges in Bangalore.
- The college is run by Dynamic Management, empowered, visionary progressive thinking management & faculty who are supported by highly qualified, self motivated and dedicated teachers, some of whom are recognized as research Guides.
- Transparent Admission and administrative process with state of the art infrastructure

58. Kindly provide three identified weaknesses from the SWOT analysis (in bullet format)

- Inadequate space for horizontal and vertical growth.
- Lack of Hostel Facility
- Inability to introduce other UG Courses & PG courses

59. Kindly provide two opportunities identified from the SWOT analysis (in bullet format)

- Scope for expanding Societal Development activities to inculcate Social Responsibilities in the students.
- Scope to enhance research activities

60. Kindly provide two identified challenges/threats from SWOT analysis (in bullet format)

- Scaling for communication skills and working towards enhancing confidence levels and competencies of the students across the curriculum.
- The Challenge for horizontal and vertical expansion

61. Identify any significant progress made by the institution towards achieving the goals and objectives during the year (list below in bullet format)

The year 2012-13 was the year of Entrepreneurship Development. In line with this objective, maximum exposure was given to the students and faculty on Entrepreneurship with special emphasis on SOCIAL ENTREPRENEURSHIP.

The activities conducted in line with the objectives are :

- An International Conference on " Social Entrepreneurship for Sustainable Development in Emerging Economies in collaboration with AWAKE, Sponsored by UGC , ICSSR, NABARD & Management . The Conference had intellectual contributions from expert speakers from INDIANA UNIVERSITY and DARDEN UNIVERSITY , USA and Social

- Entrepreneurs and Researchers from INDIA.
 - EDP Certificate Course
 - Entrepreneurial Skill Development under the aegis of Commerce Forum - "Wealth out of waste"
 - Commerce Exhibition under the aegis of Commerce Forum relating to working of different small, medium and large enterprises.
 - Projects on Social Media, Role of Business on the society
 - As a part of UTSAV Business opportunities in Catering sector.
 - Entrepreneurial initiatives taken up by the students with seed money provided by the faculty teaching EDP
 - Industrial Visit to Nandini KMF
 - Group Presentation on production processes of various products
 - International Business Environment awareness through team PPTs presentations and case studies.
 - QUIZ programmes on Entrepreneurship Development
-

62. How do you perceive the role of NAAC in the quality development of your institution (Suggestions in bullet format to be given below)

- There is a substantial enhancement in the quality of programs offered to the students for their holistic development in the area of knowledge building, skill development, social and moral values.
- Industry- Institution linkages have been increased.
- Resource mobilization has increased from UGC because of re-accreditation by NAAC with A grade.
- There is consistent increase in the contribution of faculty through research programs, FDPs and other staff development programs for faculty and administrative staff.
- Initiatives have been taken to set benchmarks for many areas pertaining to institutional development

There is a substantial enhancement in the quality of

- Resource mobilization has increased from
- There is consistent increase in the contrib

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