



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		MALLESWARAM LADIES' ASSOCIATION FIRST GRADE COLLEGE FOR WOMEN
Name of the head of the Institution		Prof. R Madhavi
Designation		Principal (in-charge)
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		08023342557
Mobile no.		9108402720
Registered Email		mlafgcw@rediffmail.com
Alternate Email		mlafgcw.iqac2016@gmail.com
Address		14th Cross, Malleswaram Ladies' Association Road, Malleswaram, Bangalore-03
City/Town		Bangalore
State/UT		Karnataka

Pincode	560003																														
2. Institutional Status																															
Affiliated / Constituent	Affiliated																														
Type of Institution	Women																														
Location	Urban																														
Financial Status	private																														
Name of the IQAC co-ordinator/Director	Dr Rani Sandhu																														
Phone no/Alternate Phone no.	08023469202																														
Mobile no.	9108402720																														
Registered Email	mlafgcw.iqac2016@gmail.com																														
Alternate Email	mlafgcw@rediffmail.com																														
3. Website Address																															
Web-link of the AQAR: (Previous Academic Year)	http://www.mlafgcw.org/pdf/AQAR_2017-2018%20Final.pdf																														
4. Whether Academic Calendar prepared during the year	Yes																														
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.mlafgcw.org/pdf/2018 - 2019 COE%20for%20weblink.pdf																														
5. Accrediation Details																															
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>B</td> <td>74.25</td> <td>2004</td> <td>16-Sep-2004</td> <td>16-Dec-2009</td> </tr> <tr> <td>2</td> <td>A</td> <td>3.05</td> <td>2011</td> <td>08-Jan-2011</td> <td>07-Jan-2016</td> </tr> <tr> <td>3</td> <td>A</td> <td>3.06</td> <td>2017</td> <td>28-Mar-2017</td> <td>27-Mar-2022</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	B	74.25	2004	16-Sep-2004	16-Dec-2009	2	A	3.05	2011	08-Jan-2011	07-Jan-2016	3	A	3.06	2017	28-Mar-2017	27-Mar-2022
Cycle	Grade	CGPA	Year of Accrediation	Validity																											
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1	B	74.25	2004	16-Sep-2004	16-Dec-2009																										
2	A	3.05	2011	08-Jan-2011	07-Jan-2016																										
3	A	3.06	2017	28-Mar-2017	27-Mar-2022																										
6. Date of Establishment of IQAC			19-Jan-2005																												

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Faculty Development Program on International Financial Reporting Standards	07-Jul-2018 03	9
One day college level seminar on Student Engagement-A Holistic Framework for Enhancing the quality in HEIs	16-Oct-2018 01	100
National Conference on Higher Education .-The Next leap	19-Mar-2019 02	125
Out Life -Adventure camp at Shristi Camp Shivagange	23-Mar-2019 02	15
Faculty Development Program on Usage of Smart Board & Document Reader	15-Apr-2019 02	12

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	CPE	UGC	2017 5	9700000

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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

7

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	Yes
If yes, mention the amount	300100
Year	2019

12. Significant contributions made by IQAC during the current year(maximum five bullets)

• One day College level seminar on Student Engagement: A Holistic Framework for Enhancing the Quality in HEIs on 16th Oct. 2018. • NAAC Sponsored National Conference on Higher Education 4.0 - The Next Leap in Association with Karnataka State Higher Education Council Quality Circle Forum of India on 19th 20th March 2019. • In house FDP on IFRS subject • FDP on Personality development on 6th March 2019 • FDP on use of Smart Board on 15th April 2019 Document reader on 16th April 2019. • Out bound training - Out life at Shristi Camp on 23rd and 24th March 2019

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Criterion wise twenty Plans were chalked out	excel file uploaded
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14. Whether AQAR was placed before statutory body ? Yes

Name of Statutory Body	Meeting Date
Governing council committee	29-May-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ? No

16. Whether institutional data submitted to AISHE: Yes

Year of Submission	2019
Date of Submission	22-Feb-2019

17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>1. K2 software is used for recording attendance and performance in tests. Based on which the Principal and HOD take decisions and necessary actions.</p> <p>2. K2 software is used for teacher performance appraisal and decisions on teacher quality upgradation.</p> <p>3. Online Election is conducted for the post of President, Sports Secretary, General Secretary and joint secretary of the Student Association.</p> <p>4. Complete Automation of Library with Easy Lib Software cataloguing, periodicals, stock verification, and generation of reports)</p> <p>5. Management software for administrative activities: salary through ECS, Bangalore University software for examination related data</p>

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The following mechanism is adopted for effective delivery of curriculum: As per Bangalore Central University calendar of events, a structured time table for each semester is prepared. At the end of the academic year, subject allocation meeting is held to handle the subjects in the next semester. Faculty have full autonomy to select the subjects as per their area of interest. The faculty is given sufficient time to prepare for the subjects for the next semester during vacations. Faculties prepare their teaching plan and work diary, which is approved by the HOD & Principal. Various classroom teaching methods used for the effective delivery of the curriculum are: a. Chalk and Blackboard method b. ICT-enabled teaching-learning method. c. Distribution of class notes by teachers. d. Case study analysis, Management games and Group discussion among the students during the class. e. Micro-teaching, Presentations by students related to curriculum. Bridge course is conducted at the beginning of the academic year for the I B.Com students, post bridge course test is given to identify slow and fast learners for practical subjects. Remedial classes for slow learners, Regular assessment for practical subjects and two class tests are conducted to keep track on the academic improvement of the students. Remedial classes for the SC/ST and slow learners is planned a month before the close of the semester. Remedial classes are conducted during weekends and public holidays in difficult subjects to help students understand the difficult concepts/ problems. External faculty are appointed to take remedial classes. Need based survey programs, field works, educational excursions, Guest Lectures and workshops by academicians and corporate sector are held regularly to enhance the curriculum to a more application-oriented framework. Faculty submit the work diary at the end of every month which is verified and signed by the HOD and Principal. The student shall be guided by the teacher whenever the student has failed to attend the classes due to unavoidable circumstances or

participation in various intercollegiate competitions organized by different colleges and the university. Students attending various coaching camps at the University/National level competitions and missed their regular classes shall attend the remedial program conducted at the end of each semester.

Documentation: Subject allocation record, meeting record. Teaching plans are submitted by each faculty at the beginning of each semester with detailed unit wise break ups of the methodology to be adopted and probable time of completion. Work diary prepared on daily basis submitted at the end of the month to the HOD & signed by the Principal at the end of the semester. Bridge course syllabus, timetable, attendance, tests report is maintained. Remedial course Appointment of external faculty, Attendance register, Outcome report- result analysis, Remuneration paid to the external faculty.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Aptitude training Program	0	25/03/2019	40	Employability	Aptitude Analytical skills
Desk Top Publishing	0	28/03/2019	50	Employability Entrepreneurship	Technical skills
SAP (Systems Applications and Products)	0	23/03/2019	60	Employability	Data Processing skills
Communication Soft skills	0	03/04/2019	40	Employability	Communication writing Skills

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BCom	Advanced Accounting	02/07/2018
BCom	GST	02/07/2018
BCom	Business Taxation	31/01/2019
BCom	Cost management	31/01/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	184	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Communication Soft skills	03/04/2019	50
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>Teachers Teaching Evaluation Feed Back: The online questionnaire is filled by all the students in each semester. The questionnaire contains questions related to teachers explanations and the concepts adopted by the teacher to make the students understand the subject, how the teacher stimulates interest in the subject, techniques adopted by the teacher to enhance the knowledge, teachers accessibility for consultation when require, relating the subject taught to the real life situations, completion of syllabus in time, motivates and inspires the student to learn the subject, encourage students to interact in the class, teachers punctuality to the class, mainlining discipline in the class, enriching the students personality by sharing the values of life.</p> <p>Exit Questionnaire: The questionnaire is designed to get the feedback about their stay in the college for 3 years, the questions include about their future plans to get the information about higher studies, Seeking / Joining the companies for Job/earning. The subjects studied at the college and found most valuable, to know the experience and personnel growth in the college, the long lasting expectations required from friendship. To be an active member of the alumni provide some help to the college if required. To know whether the expectations were fulfilled by the college and give suggestion for improving the overall functioning of the college.</p> <p>Institutional Feedback: The feedback is provided by the final year students during the end of academic year on 1. the curricular aspects about the admission process and curriculum designed for the course 2. The innovative methods of teaching, opportunity for collaborative, independent and peer learning, opportunity for experiential learning through various programme and continuous evaluation process 3. Workshops and seminars organised in the institution, Projects guided and completed by the faculty and students. Workshops for bridging the gap between industry and academia. 4. Conduct of extension activities. 5. To know the facilities provided by the institution. 6. To know whether the college groomed the students for leadership role</p> <p>Library Feedback: The feedback is manually taken from the student every year on the services provided by the library, which is used for improving the quality of services, infrastructure and collection of books.</p> <p>Department of Physical Education Feedback:The feedback is collected to conduct a survey to establish</p>

and improve the sport services for students. The questionnaire includes the infrastructure, facilities services provided, support from the parents about the student's participation in sports. The activities conducted and introduce the activities demanded by the students. Alumni Feedback: The feedback is obtained to know the current status of the Alumna and reflect back on their experiences at the college. The Feedback is obtained on the syllabus in terms of its utility in the industry or higher education. Parents Feedback: The feedback is obtained from the parents to serve the students community better. The questionnaire includes infrastructure facilities provided, activities conducted and discipline of the college. New programs, activities and initiatives are taken after analysis of the feedback received from various stake holders.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	Commerce	200	140	124
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	468	0	12	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
16	12	10	9	6	4
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Malleswaram Ladies Association First Grade College for Women (MLAFGCW) faculty acknowledge that there is a dire need today for the teachers to mentor the students at undergraduate level as counselor, coach and mentor as the students are going through a period of storm and stress in the present globalized and competitive world. The College has prepared a manual on mentoring and it is made available to teachers. The manual on mentoring provides extensive information and tips regarding the academic, financial, psychological, emotional mentoring of the students. The manual also provides tips on how to negotiate the mentoring relationship with undergraduate students and ensure that the relationship is mutually enjoyable, beneficial, and productive. Many ex students have appreciated the mentors for all support and encouragement they have given to the students during their stay in the college Objectives • To offer support, guidance and experience to the Mentee in an open, nonjudgmental way in working towards their goals and targets and encourage the Mentee in their chosen pursuit

- Facilitate the exploration of needs, motivations, skills and thought processes to make sustainable changes.
- Guide the Mentee to develop study skills and life skills to meet the challenges of academics and life. Develop positive environment and Harmonious relationships between teachers and students. Procedure Students as mentees are divided into groups. Each teacher mentors 30 Students from I, II and III B.Com classes. 1. The mentors record the meetings and discussions held at regular intervals with the mentees individually and in groups. 2. Teachers as mentors help students who have difficulties in handling the challenges of life, relationships and peer pressure. 3. The mentors identify students who are in need of psychological counseling and refer them to the in house professional counselor 4. . Academic mentoring enables the student to understand their strengths and challenges regarding the subjects of study and takes suitable measures to deal with it. 5. The principal and the mentors have discussions regarding the challenges and problems faced by some mentees and brainstorm to find solutions and provide help to the mentees as and when required.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
468	13	1:36

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
No Data Entered/Not Applicable !!!				

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr Ushadevi N (International Level)	Associate Professor	Best Paper Presentation Award
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCom	C10	I Sem	09/11/2018	03/01/2019
BCom	C10	III Sem	09/11/2018	19/03/2019
BCom	C10	V Sem	09/11/2018	16/03/2019
BCom	C10	II Sem	23/05/2019	24/07/2019
BCom	C10	IV Sem	23/05/2019	01/08/2019
BCom	C10	VI Sem	23/05/2019	23/07/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college conducts tests and examination as per University guidelines. Accordingly in every semester two tests are conducted. As a major reform, the college introduced open book examination for the academic year 201819. In the

odd semester open book exam was conducted for practical subjects such as Financial Accounting¹, Corporate Accounting, Income Tax¹, MTBD, CA, QABD, IFRS, Costing Methods, Financial Management, Advanced Accounting and GST. Open book examination in Theory papers was conducted in the even semester, such as Retail Management, Principles of Event Management Business Regulations, Principles and Practice of Auditing, Banking Law and Operations, Stock and Commodity Markets, EBusiness and Accounting. The dates for the test and examination are incorporated in the calendar of events. The faculty prepare the question papers 15 days prior to the test and submit it to the examination in charge. The timetable is prepared and sent to the students well in advance. Students are given assignments as part of the internal evaluation. The evaluation process starts after the tests are completed and the mark list is submitted by the faculty within 15 days from the last date of completion of the test. Students who fail are guided by the concerned faculty to improve their performance. They are encouraged to attend remedial classes. Any grievances in the evaluations are handled by the concerned subject teacher.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Yes, College prepares the calendar of Events and the test/exam dates are incorporated in the calendar. The College follows the Bengaluru Central University and Bangalore University Academic Calendar for the conduct of semester/ year end examinations. The college conducts two tests in a semester. The internal and CBCS marks obtained by the students during the class tests are submitted to the university as per the instructions and guidelines provided by the university. Certificate courses, Bridge courses and Remedial classes are incorporated in the Calendar of Events of the college.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.mlafgcw.org/pdf/2019/igac/BCOM%20SYLLABUS%20-%202017-2018.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
C10	BCom	Commerce	178	156	87.64

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.mlafgcw.org/pdf/sss.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	18	UGC	210000	55000

Students Research Projects (Other than compulsory by the University)	12	MLA Management	50000	50000
Any Other (Specify)	02	NAAC	100000	100000
Any Other (Specify)	02	HEIs	40000	40000
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Work shop on INTELLECTUAL PROPERTY RIGHTS	Commerce	19/02/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Commerce	1	6.1
International	Commerce	1	5.75
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
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Commerce	3
Commerce	1
Commerce	2
Kannada	1
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Relationship between HR Practices and Perceived Business Performance by considering knowledge Management as the Mediating Factor-A study with reference to select chawki rearing units in Karnataka.	Dr. Usha Devi N	International Journal of scientific Research and Review	2018	0	Primax Foundation, UGC approved Journal No. 64650	0
Examining the Opportunities and problems associated with Electrification of Vehicles in India by 2030-a Perception Study	Dr Ushadevi N	International Journal of scientific Research and Review	2019	0	UGC approved Research Journal-UGC No.43602	0
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
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Problem based learning is it a winning formula for superior performance ?	Dr Ushadevi N	(an indexed and refereed quarterly journal	2018	5	1	Pezzottait e Journals
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	5	16	2	12
Presented papers	3	2	0	0
Resource persons	0	6	0	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Awareness drive on ill effects of use of Plastic	Rangers in association with Hejje Foundation	1	24
Pareeksha pe charcha	NSS	10	100
Eco Friendly Ganesha Green Ambassador	NSS, YRC, ECO CLUB, RANGERS in asso. Bangalore Political Action Commity(B.PAC)	4	128
Collection and contribution to Kodagu Flood Relief Fund(Chiefminister' s Relief fund)	NSS,	4	68
Communal Harmony Peace National Integration	NSS	2	50
Blood Donation	Lions Club other Colleges	4	20
Swacha Bharath Campain	Eco, YRC, NSS in association with Hejje Foundation	3	45

Voting Awareness SVEEP	Institution in association with BBMP	20	350
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NSS	Best University NSS Volunteer 1. Manaswi 2. Neethu	Bangalore University	2
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharath	NSS with Hejje Foundation	Campaign	3	45
Gender Equity, Anti Ragging Sexual Harassment	Human Rights Activitist and Development Consultant	Lecture	1	160
Aids Awareness	Columbia Asia Hospital	Personal Hygine Menstrual Issues	6	150
Election	IQAC NSS in collaboration with BBMP	Voters Awareness SVEEP	13	350
First Aid	YRC	Training	4	101
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Seminar	Students	MLA Management	01
National Conference	Around 125 Academicians, Resource persons & students	NAAC, KSHEC	02
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab	Duration From	Duration To	Participant

with contact details

No Data Entered/Not Applicable !!!

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Santhosh Technologies A Franchise of Karnataka State Electronics Development corporation Limited	29/03/2019	DTP course for Employability and Entrepreneurship	3
ProEdge	22/03/2019	To develop Personality Development Communication skills	3
Step Up Learning Solutions	22/03/2019	Training students to face competitive exams	3
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
100000	268162

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Easy Lib	Fully	6.2a	2004

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
	Text Books	8147	1197640	26	4300	8173
Reference Books	15093	22155240	501	186909	15594	22342149
e-Books	0	0	29	99829	29	99829
Journals	25	70798	1	2500	26	73298
e-Journals	12	19250	0	0	12	19250
CD & Video	188	54239	67	6924	255	61163
Library Automation	192	34510	0	0	192	34510
Weeding (hard & soft)	8147	1197640	26	4300	8173	1201940
Others (specify)	15093	22155240	501	186909	15594	22342149
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	114	54	114	9	0	7	13	5	16
Added	3	1	3	0	0	0	0	150	2
Total	117	55	117	9	0	7	13	155	18

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

150 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on	Expenditure incurred on	Assigned budget on	Expenditure incurred on
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academic facilities	maintenance of academic facilities	physical facilities	maintenance of physical facilities
1820500	1899596	1255000	1258905

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Maintenance of the building and electrical work is done by the management appointed persons. Systems used in the premises are under AMC, by the Microcomp Solutions. Telephones Intercom are under the AMC of Unique Telecom, the software EASY Lib used in Library, Gym equipments, K2 Learnin software used for administration work are under AMCs ,

<http://www.mlafgcw.org/pdf/AMC's.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Student Study Assistant Scholarship	33	41900
Financial Support from Other Sources			
a) National	SC/ ST Scholarship and SWF Scholarship	61	257664
b) International	0	0	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Soft Skill Development	29/01/2019	226	WISE FORCE MACHINE
Remedial Coaching	16/09/2018	410	Subject Experts from Various colleges
Remedial Coaching	28/04/2019	379	Subject Experts from Various colleges
Yoga , Meditation Pranayama	19/07/2018	115	Geetha Thadhani
Personal Counselling	09/07/2018	8	Smt. Swarna Kumari, Trained Counsellor

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for	Number of benefited students by	Number of students who have passed in	Number of students placed
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		competitive examination	career counseling activities	the comp. exam	
2019	Preparation for Competitive Exams by Step Up	55	0	0	0
2019	Sahee Career	0	42	0	40
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
25	20	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Pro Edge, Resource Pro, VEE Technologies	124	40	Fit Kids	4	2
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	11	B Com	Commerce	SJR College for Women Se shadripuram College Sri Aurabindo College BBMP FGC Nagarbhavi Acharya Institute of Graduate Studies Presidency University Jindal college Sri Aurabindo College Maharani Lakshmi	M.Com

				Ammani College MLA Academy of Higher Learning So	
2019	13	B Com	Commerce	RNS Institute of Technology AIMS Atma College AIMS SJBIT RNSIT Surana College Reva University Atma College Ramaiah University Community Institute of Management Studies (CIMS) Amrutha Institute of Engineering and Management Studies Vivekanand Institute	MBA
2019	2	B Com	Commerce	Seshadipuram college, Bangalore Central University	MFA
2019	1	B Com	Commerce	Pavan college of Physical Education Kolar	B.Ped
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Sowrabha	Inter Collegiate level	350
Utsav	Inter class	385
BCU Intercollegiate Tennikoit Tournament	Inter Collegiate level	30

Annual Athletic Meet and Inter class sports competitions	Inter Class	301
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	I Prize Face Painting	National	0	3	0	Rajani S
2019	I Prize	National	0	1	0	Chandhana J
2019	I Prize	National	0	1	0	Kusuma R, Deepa R , Rajani S
2019	I & II Prize	National	0	2	0	Padmini C R
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Yes, the institution has an active Students' Cultural, Literary and Sports Association. The Students' Association members are elected in a democratic process. Selection Process: The election process starts with the nomination of candidates, campaigning and online voting and report generation and announcement of results. Functioning/Activities The function of the students association is to maintain overall discipline of the campus, work as a facilitator between the students and college and coordinate all the extracurricular activities of the college The student association members are responsible for organizing the student association meetings and activities. The representatives of this association form a bridge between the students, faculty and admin staff. This helps in promoting a conducive atmosphere in the college. They assist the faculty coordinators in conducting activities of various forums/cells/ committees. The members of the association play a very important and active role in organizing and conducting inter class competitions in cultural, literary and sports. They take complete responsibility for organizing intercollegiate fest "Sowrabha". They help the faculty in organizing various conferences, workshops, seminars and other functions. Apart from this students association has been very active in extension and social outreach activities. They help the faculty members during events like College day, International Women's Day celebrations, Teachers day, fresher's day, prize Distribution day, etc. Funding The association activities are funded by the college and management. Budget proposal is sent to the management and funds are sanctioned for the conduct of all the activities. The students take initiative in collecting funds from various sponsors for the conduct of students' Inter Collegiate Fest "Sowrabha". Representation of Students on Academic and administrative bodies Students' representation and participation has been an integral part of academics as also, of the various activities of the college. As the most important stakeholders, the student representatives play an active role in the academic and administrative bodies of the institution. Students'

representation is in the following academic and administrative bodies. Details of students Representation in Administrative Bodies of the College 1.Grievance Redressal Cell 16 2.Placement and Career Guidance Cell 04 3. Internal Quality Assurance Cell 02 4. Anti ragging Cell 02 5. Parents Relation Cell 02 6. Sexual Harassment Complaint Cell 02 Details of students Representation in various Cells/ Forums/Clubs/Associations 1. Cultural, Literary, Sports Association 16 2. Counseling Forum 02 3. Women Empowerment Cell 02 4. Youth Red Cross 02 5. National Service Scheme 02 6. Commerce Forum 06 7. Eco Club 02 8. Community Extension 06 9. Magazine Committee 06 10. Equal Opportunity Cell 02 11. Gender Sensitization Cell 02 12.EDP Cell 02 13. Scouts and Guides 02

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

MLAFGCW Alumni Association was formed in the year 1988. The elected office bearers have been organizing various activities every year. Many alumnae have conducted subject related workshops and lectures over the years. The alumnae have extended financial assistance to the needy students over the years. The Alumni Association was registered on 10th September 2012. The alumnae conduct elections for the post of President, Vice President, General Secretary, Joint Secretary, Treasurer and 4 members for the committee. The Annual General Body meeting is held every year and the Treasurer presents the annual statement of accounts and the President presents the annual report. Alumni meet is conducted twice a year i.e., on 26th January and 2nd Oct. The juniors entertain the alumnae with dance, music and games during the meet. The alumnae are recognised for their outstanding achievements and contributions made in the various fields by felicitating them in the meetings. The alumni association displays the alumnae photos and achievements in the banner at the entrance of the college. The alumni association motivates the students through endowment prizes for the academic excellence in various subjects of studies. The alumni association contributed a sum of Rs. 12,000 to the students who score highest marks in the various subjects. The alumni association in association with the College and MLA Management contributes money for the prizes given to the students for outstanding performance in cultural and sports activities on Deepapradhanotsava day. During the general body meeting, the members decided to extend financial assistance of Rs. 6,000 to 4 needy students of I B.Com for the academic year 2018-2019 from the Alumni Association fund. The I B.Com students and their parents appreciated these initiatives by the Alumni Association. The members felicitated the retired teachers and staff in the academic year 2018-2019 and propose to continue in the years to come.

5.4.2 – No. of enrolled Alumni:

1308

5.4.3 – Alumni contribution during the year (in Rupees) :

45000

5.4.4 – Meetings/activities organized by Alumni Association :

Twice in a year meetings will be organised by MLAFGCW Alumni Association i.e., on 26th Jan and 2nd Oct. Games, cultural programs and other activities will be organised on both the days.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500

words)

1. Decentralisation of departmental activities Commerce department - The HOD of the commerce department is in charge of all the functions relating to a. Appointment of faculty every semester b. Monitoring the teacher performances/ student learning c. Monitoring the execution of time table and classes. d. Checking the work dairy and attendance register every month e. Ensuring the completing of syllabus on time. f. Analysis of the teachers performances through feedback conducted by HOD and IQAC coordinator

2. Decentralization of departmental activities - Sports department - The director of Physical education is in charge of 1. Purchase of sports items for the year from general and other funds 2. Identifying the students interested in sports / games. 3. Providing coaching to the students by expert coaches in different games and preparing them for college/intercollegiate/State/National and International games. 4. Encourage and ensure participation in various inter class / inter collegiate State/National and International games. 5. Involve actively in the duties assigned by the Management and University 6. Submitting the work done statement every month. 7. Submission of the budget at the beginning of the year and statement of the expenditure at the end of the year to the IQAC coordinator.

3. Decentralisation of extracurricular activities - Senior faculty is in charge. Since the college runs only B.Com UG program there is no scope for practicing decentralisation in the organisational hierarchy. However, the decentralisation is followed in the planning and the execution of the extracurricular activities and skill development programs.

4. Participative Management: All the major decisions related to the institutional development, growth, quality enhancement, skill development programs, academic excellence, empowerment strategies and activities and other initiatives are taken through conduct of meetings attended by internal stake holders namely. Principal, faculty, IQAC committee and students and finally approved by the management.

Procedure for the participative management (for example - Grievance redressal cell):

1. The Grievance Redressal cell box is placed in a very convenient place easily accessible to the students.
2. The locked box is opened in the presence of the Principal, Redressal cell coordinator and students, once a month meeting is organised on the same day.
3. The grievances mentioned in the chits by the students is read out in a formal meeting consisting of Principal, faculty and student association office bearers and class and sports representatives.
4. The grievances are discussed. The solutions are provided where ever possible

- a. Issues within the power of the Principal are solved at the institutional level
- b. Issues beyond the Principals level are forwarded to the management for redressal.
- c. Members of the redressal committee offer solutions and suggestions to resolve the grievances.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Teaching and Learning	The faculty members adopt various modern and innovative methods and techniques for teaching and involve the students in interactions and active participation. Most of the teachers prepare the study materials and distribute the same to the students. Teachers use ICT enabled teaching aids to make their classes more interesting

and effective. The college provides necessary infrastructure, PC, laptop, LCD projectors, and smart board. Peer learning is encouraged within and outside the class hours. Some of the Innovative Teaching Methods used are highlighted as below: Initiating Innovative Experiential Learning ICT application in teaching, Group Discussion, Projects related to subjects studied, Quiz and MCQs Seminars by students and subject experts PPT poster presentation, quiz, assignments Screening the videos for the relevant subjects of study Short term research projects on various commerce and general subjects Case studies, role play in entrepreneurship development Management games Story telling in Kannada English, Theatre workshops, screening of movies and plays, Factory visits for practical exposure to the theoretical knowledge, Game play such as dumb charades, guess the picture. Commerce Exhibition.

Examination and Evaluation

The evaluation is conducted as per University guidelines. During the Academic year 201819 open book examination was introduced Model question Papers based on the University examination pattern are given to students to enable them to prepare for the semester end examination in an effective manner. The conduct of regular internal tests, assignments and examination is as per the guidelines of the University

Research and Development

2 FDP programs to be conducted every year Teachers are encouraged to attend, present and publish research papers in peer reviewed journals/ conference proceedings and author books on various subjects. To present papers in the conferences and seminars by the Faculty To encourage students to present papers and attend the conferences/seminars To organize college /State/ National/ International level conferences/Seminars To bring out two editions of international peer reviewed ejournal in commerce and management -"JIJCM"

Library, ICT and Physical Infrastructure / Instrumentation

Library is well equipped with the adequate infrastructure and learning resources. Minimum of 10 copies to be purchased for newly introduced subjects every year. RFID technology for

tracking and retrieval of books. Upgradation of software to enhance the feedback mechanism for library services. To make the classroom totally ICT enabled by installing teaching aids To upgrade language lab equipment and software from talk smart to Orell software To upgrade mini seminar hall and AV room To strengthen Business lab MIS is used for Administrative procedures: K2 Software: Student admission, Attendance, Evaluation, and examination procedures as per Bangalore University calender. Administration , Stakeholder feedback , Maintenance of students database, online elections, WiFi enabled campus. HRMS software for : Salary Disbursement. University software: Admission, Examination and Evaluation and examination procedures

Human Resource Management

Training: Newly appointed faculty members are given Orientation and sent for Faculty Development Programs organised by other colleges. Faculty Development Program / Faculty Competency development Program : Teachers are encouraged to attend FDP program on a regular basis for knowledge enhancement and competency building. Motivation: Teachers are motivated to update their knowledge through participation in various institutional events, state, National, International seminars and conferences. They are encouraged to publish and present papers. Faculty performance Evaluation : Students' feedback on faculty performance is collected and analysed and the report of the feedback analysis is conveyed to the staff. A one to one feedback is given to the concerned teacher for improvement. Financial Support: Salary Advance is granted to staff whenever there is a delay in salary disbursement from the Government Grievances Redressal: Staff Grievances are resolved by the Principal in the staff meetings as and when required.

Industry Interaction / Collaboration

To conduct certificate courses, career advancement in collaborations with Industry. To organise factory visit.

Admission of Students

o follow open system of admission and roaster system

Curriculum Development

The college follows the university curriculum. Some of the faculty members

are members of the Board of Studies (BOS) of Bangalore University and autonomous colleges. They actively participate in BOS meetings and contribute to the modification and revision of syllabus. The college has conducted the following Certificate courses to support the curriculum and aligned with the vision and Mission of the institution. Knowledge skills, Spoken and Written English, Desk Top Publishing, Communication skills Preparation for Competitive exams Tally with Goods and Service Tax System Application and Products Advance Excel Computer Basics

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	K2 software, University software
Finance and Accounts	HRMS, Tally, University software
Student Admission and Support	K2 software, University software
Examination	K2 software, University software
Planning and Development	K2 software,

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Prof. R. Madhavi	Two Day National Seminar on Rejuvenation of Undergraduate Education in India organized by Centre for Educational and Social Studies (CESS) in collaboration with NAAC , Association of Indian Universities and Karnataka State Higher Education Council	organized by Centre for Educational and Social Studies (CESS)	500
2018	Dr Bhavani H	Two Day National	organized by Centre for	500

		Seminar on Rejuvenation of Undergraduate Education in India organized by Centre for Educational and Social Studies (CESS) in collaboration with NAAC , Association of Indian Universities and Karnataka State Higher Education Council	Educational and Social Studies (CESS)	
2019	Dr. Rani Sandhu	FDP on the New Fame Work of NAAC assessment Accreditation Process	HKES College	300
2019	Dr. Rani Sandhu	Two day International Conference organized by Mount Carmel College in collaboration with Karnataka State Higher Council on Sports: An Integral Component of Nation Building	Mount Carmel College	2400
2019	Smt. Mamatha M	FDP on the New Fame Work of NAAC assessment Accreditation Process	HKES College	300
2018	Smt. Mamatha M	One day Faculty Development Programme on Equipping the 21st Century Workshop on Campus The Role of Facilitators organized by Soundarya Institute of Management Science	Soundarya Institute of Management Science	500
2018	Smt. Swathi N S	One day Faculty	Ramaiah College	600

		Development Programme on Prerana Journey from Teacher of Guru organized by Ramaiah College of Arts, Science and Commerce	of Arts, Science and Commerce	
2019	Smt. Prema DSa	FDP on "Pre PH.D preparation programme" organised by St.Teresa's Degree College for Women	St.Teresa's Degree College for Women	400
2018	Ms. Geethasree Rao	One day Faculty Development Programme on Prerana Journey from Teacher of Guru organized by Ramaiah College of Arts, Science and Commerce	Ramaiah College of Arts, Science and Commerce	600
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Personality development Program	Personality development Program	06/03/2019	06/03/2019	10	5
2019	Out life Out Bound Training	Out bound training/ Team building program	23/03/2019	24/03/2019	11	7
2019	FDP in IFRS		07/08/2018	08/08/2018	7	0
2019	FDP on Smart Board, Document Reader		15/04/2019	16/04/2019	12	2

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
FDP on Equipping 21st Century workshop on campus the role of facilitators	1	04/08/2018	04/08/2018	1
FDP on new frame work of NAAC assessment Accreditation process	2	13/03/2019	13/03/2019	1
FDP on Pre PHD Preparation Program	1	03/08/2018	03/08/2018	1
FDP on Prerana Journey from Teacher of Guru	2	20/07/2018	20/07/2018	1
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
No Data Entered/Not Applicable !!!			

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<ul style="list-style-type: none"> • Group insurance and gratuity for Grant In Aid staff • EPF and gratuity for Non Grant - In Aid staff who have served for 5 years and more. • Advance of salary in case of undue delay in salary disbursements by the Government. Maternity leave is provided to all the aided and Management staff as per government rules 	<ul style="list-style-type: none"> • Group insurance • EPF, ESI • Gratuity scheme for employees who have served for 5 years and more. • Advance of salary by management in case of undue delay in salary disbursements • Maternity leave is provided as per government rules 	<ul style="list-style-type: none"> • Financial assistance for admission by teachers and philanthropists • Financial aid in the form of 8 different scholarship are given to the economically disadvantage students. • Loan facility to the students by the staff for payment of fees • the management provides Instalment facility for Paying the admission fee • Book bank facility for economically disadvantaged students • Book Bank for SC/ST students • Books for advanced learners • Extra coaching for advanced

learners • Remedial classes for SC/ ST students and Slow learners • Psychological counselling by inhouse NIMHANS trained counsellors and external professional counsellors (oneone and group counselling) • Redressal of Grievances

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal Audit is conducted every month by internal Auditor appointed by the management and Annual audit is conducted by JAA Associates appointed by Management(1819). The Department of collegiate education will be conducting external audit once in 3 years. The last audit was completed in 2016 to 2017.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Malleswaram Ladies Association, Philanthropies and Malleswaram Ladies Association First Grade College for Women	157850	Fee Assistance
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6.4.3 – Total corpus fund generated

6409852

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Faculty from other College	Yes	Internal Academic Committee
Administrative	Yes	JAA and Associatives	Yes	Internal Auditor from Management

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Parents Meeting 2. Cultural Competition for parents

6.5.3 – Development programmes for support staff (at least three)

1. Out Bound Training 2. Training in operation of Mike systems

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Introduction of Vocational Training in Desk Top Publishing (DTP) 2.

Introduction of certificate course in Systems Applications and Products in Data Processing (SAP) 3. Introduction of Certificate course in Aptitude training (STEP UP) 4. Introduction of Open Book examination 5. for Institutionalized extension activities the NSS, Eco Club, YRC, Scouts and guides Network with NGOS like BPAC, Hejje foundation 6. Through CPE fund the quality of the library holding is ensured

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	In house Faculty development program on IFRS	24/07/2018	07/08/2018	10/08/2018	7
2018	Work shop on Research Methodology	07/08/2018	10/08/2018	10/08/2018	150
2018	The seminar on Student Engagement A Holistic Framework for Enhancing the Quality in HEIs was organised	16/10/2018	16/10/2018	16/10/2018	150
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Workshop on Gender Equity, Anti Ragging Sexual Harassment @ work Place	01/08/2018	01/08/2018	250	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Waste Segregation, compost making, Rain water harvesting

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Provision for lift	Yes	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	2	1	22/09/2018	01	Swach Bharath	1. Importance of waste segregation 2. Cleaning the place and painting the wall	54
2018	1	1	06/10/2018	01	Waste Segregation	Awareness of waste segregation to the High school students	10
2018	1	1	12/09/2018	02	Teaching students in Seva Sadan Orphanage	Teaching of Maths English to school level students	3
2018	1	1	01/10/2018	01	Rally on the importance of Blood donation	Blood Donation	70

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Values for success in personal Professional Life	15/02/2019	15/02/2019	150

Workshop on Professional Ethics	16/08/2018	16/08/2018	127
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

<p>1. Ban on usage of Plastic Bags 2. Clean up drive 3. Compost out of wet waste 4. Workshop on Eco friendly Ganesha 5. Report on waste Segregation in and around the campus submitted to BBMP corporator</p>

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice No. 1: Title: Students' enrichment through integrated Knowledge Skill Attitude (KSA) model. The college strives constantly with a MISSION to mould the students in four dimensions. The Goal: a. To enhance the knowledge quotient of the students. b. To equip the students with the necessary skills (Technical, communication, employability, soft skills and life skills) c. To inculcate right attitude through value based education The Context a. To enhance the academic experience of the students hailing from all walks of life, by providing quality education. b. Attributes specified to enhance knowledge of the students i. A student shall be well versed in the subjects of study ii. The student is required to upgrade her knowledge by attending certificate programs, value added program and workshops conducted by the college. iii. The skill gaps between the market expectations and the current skill level of KSA are identified on a regular basis. To bridge the gaps, the College has designed and introduced customized certificate programs, Add-on programs/value added programs (Knowledge and Attitude) are also conducted to meet the challenges of life and career and develop a positive attitude. iv. The institution has a legacy of following our Indian customs, traditions and values in a humane atmosphere. Attributes specified to enhance moral values of the students. • Develop values and ethics to lead a meaningful life. • Develop competence required for group-living and sharing of responsibilities. • Build character by inculcating values. Knowledge -Certificate Programs a. Tally with GST- 102 students of II B.Com completed Tally with GST certificate Course b. Computer Basics-110 students of First year B.com underwent the Program Skill Development Programs: • Skill development programs such as soft skills, life skills and other personality development skills are conducted to develop the skill sets of the students for career advancement, effective communication and good interpersonal relations. • Commerce forum conducts various activities related to commerce and management to build up managerial skills and develop entrepreneurship skills. • The annual college magazine "Kruti" and Bi annual newsletter "Waves" is the medium through which the creative skills are developed in the students. Activities conducted through language clubs develop the Listening, speaking, reading and writing skills. • The activities conducted under the placement and career guidance cell such as workshops, seminars and training programs on group discussion, interview skills and cracking the aptitude test for career improvement and enhance the employ-ability skills of the students. Skill- a. Spoken and written English-120 students of I B.com completed. b. Systems Applications and Products in Data Processing (SAP)-28 students completed c. Desk Top Publishing (DTP)- 65 students completed d. Advanced Excel-50 students e. Aptitude training program-55 students attended f. Personality Development Program-226 of I, II III B.com students completed the program. Inculcation of values and Right attitude The college focuses on enriching the students by not only providing knowledge and skills but also giving them necessary values and positive attitude to face the challenges of life. In this direction, the role of college is very important in bringing about changes in the mindsets of students, bring out their latent talents, and

transform them into responsible citizens of the country. Moral Ethical Values Workshop on a. Human Values-150 b. Environment sustainability-170 c. Gender Sensitization-120 d. Professional Ethics-120 Social Responsibilities Awareness programs on a. Use of Clay Ganesha b. Call for River for c. Voters Awareness program d. Blood Donation by the Students e. Collection for KODAGU flood relief fund f. Painting of Walls Street Plays on Waste segregation Involved the students through NSS, YRC, ECO Club activities. Evidence of Success The consistent and committed efforts of the college in conducting many programs and activities have resulted in notable growth and empowerment of the students in all spheres. • There is huge leap from entry level competencies and skills that the students possess to the competency levels at the end of the B.Com course. • There has been a steady improvement in the performance of students as they progress from semester to semester academically. There is a consistent increase in the number of students securing first classes and distinction. • Students have won prizes and brought laurels to the institution in almost all the Intercollegiate Competitions, State and National Level events in sports and cultural activities. • Nineteen papers were presented in State/National Level seminars and conferences by students during the year. Three papers have won best paper award. Three papers were published in the international Journal. Challenges encountered and resources • Limited financial resources sometimes pose problems in the conduct of programs and activities under various committees, cells, forums and clubs. • Time constraint poses yet another problem in the conduct of various activities. Consistent efforts are made to conduct all the activities to empower the girl students in all four dimensions (knowledge, skills, moral values and social responsibility). Best Practice 2: Title: Youth Development through Extension and Community Service for Inclusive Society The College firmly believes that if youth are involved in community development programs, they can empower communities, become lifelong participants and take on a sense of ownership in developmental efforts. Therefore, the college strives to contribute towards the task of building a high sense of social responsibility in the youth to make them successful academically and beyond. The goal The College firmly believes that if youth are involved in community development programs, they can empower communities, become lifelong participants and take on a sense of ownership in developmental efforts. Therefore, the college strives to contribute towards the task of building a high sense of social responsibility in the youth to make them successful. The various cells and forums like NSS, NCC (unit of another college), community service, extension services forum, Eco-club and youth Red Cross wing of the college play a major role in the orientation of the students towards community engagement. The main goals of this best practice are: • To sensitize motivate the students to the needs problems of the community involve them in experiential learning. • To develop good citizenship among the youth. • To apply theoretical concepts and inputs to conserve and optimize the use of natural resources. To motivate the youth to become agents of change. • To give the students, the opportunity for personal growth and character development through community services. The Context: The college encourages and sensitizes the youth to be aware of conservation and preservation of environment for sustainable development through water resources management, waste management, disaster management, compost making. Social issues- gender sensitization, gender equity, drug abuse, sexual harassment at work place and promoting health and hygiene directs and prepares them towards the protection and conservation of the natural resources. The Practice: The College is deeply committed to inculcating social values and responsibilities in the students towards community service and nation building. The college has adopted a village for rendering community service activities The college has conducted various activities in the adopted village "Hejjala in Badrapura (Tribal Village). • Disseminated information regarding waste management, • Disposal of garbage, conservation protection of environment • Created awareness regarding nutrition,

sanitation, personal hygiene, AIDS etc. • Created awareness regarding Human rights. • Conducted Entrepreneur development Programs • Spread development ideas to the villagers to improve their living conditions • The students visit orphanages, rehabilitation centers, center for training the differently-able people, hospitals, old age homes and interact with the inmates empathetically. Evidence of Success NSS and extension activities conducted by the college has had a positive effect on students' personality development, including a sense of personal identity, spiritual growth, moral development, ability to work well with others, team spirit, and learnt to work in harmony. It has enhanced their leadership skills, positive attitude, values sense of belongingness. The extension activities have provided diverse opportunities to the students to develop their personality and has provided them platform to showcase this enhanced personality to reach great heights. The NSS volunteers have participated in State and National Level RD parades, National Integration Camps, adventure programs organized by the NSS unit, Bangalore University and have won many awards and recognitions as highlighted in the milestones of the college. The college, through the extension and community development programs, has built an excellent rapport with local NGOs. Regular visits to the NGOs have created a sense of belongingness among the students towards the inmates. Our students always look forward to such enriching interactions. Challenges encountered and resources required The college has been rendering the community service activities in Badrapura village, with the help of Hejje foundation, by providing food and transport facilities for the students. Henceforth, the college faces the challenge of meeting the transportation costs of hundreds of students who visit the adopted village on a regular basis to render the services. This has necessitated the college to generate a definite budget annually to enable students to experience the joy of involving with the community. Community development activities have led to skill enhancement, confidence building and has enabled the students to navigate towards adulthood successfully.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.mlafgcw.org/pdf/Two%20Best%20practice.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Malleswaram Ladies Association First Grade College for Women (MLAFGCW) is affiliated to Bengaluru Central University, Reaccredited by NAAC with "A" grade and recognized by UGC as College with Potential for Excellence. MLAFGCW is strongly committed to the upliftment of the underprivileged girl students and their overall development through quality education in commerce since 1985. The vision and thrust area of the college are in alignment with the Objectives, Vision and Mission of the National Education Policy, MHRD, UGC, NAAC, Karnataka State Higher Education Policy and Malleswaram Ladies' Association Management. Vision of MLAFGCW "A world class institute that strives towards transforming organizational and individual potentialities into cherished realities through excellence in education" Mission of MLAFGCW - "Excellence in education and empowerment of women through the development of students in four dimensions: knowledge, skill, social and moral values enabling them to become competent, dynamic, self reliant and responsible individuals of the society. Formation and Excellence in Academics begins at the classroom level. Skill development programs are designed to be more job oriented and are semester wise revised, so as to increase the chances of employment and infuse in students, a zeal for entrepreneurship. Teaching pedagogies are student centric. Interactions with industry experts are often facilitated with intent to keep the students

informed and updated. Additionally, industrial visits are conducted in order to sensitize students about the practical challenges that business organizations face on an operational basis. College conduct seminars, conferences, workshops, guest lectures and fests for the benefit of the students. The institution has 25 clubs, forums and cells. Students are encouraged to enroll in a club, forums and cells of their choice to enable them to discover their inherent talents and capabilities academically and otherwise. The college placement cell trains and equips the students with various skills to meet the requirements of the corporate world and to provide them with various employment opportunities through On Campus and Off Campus recruitment drives. Preplacement seminars are organized by the companies in the college. Career counseling and training in resume writing, mock interviews, interview skills and aptitude tests are organized through workshops, lectures, and group discussions. The college regularly organizes campus recruitment drives. A majority of students are recruited every year in the reputed companies. The College strives towards building a sense of social responsibility in the students through the activities of NSS unit and other clubs viz., Community development wing, Youth Red Cross, Equal Opportunity Cell and Eco Club. Some of the activities are conducted in collaboration with the community which promotes institutions neighbourhood and community network. The college, through these cells, conducts a wide range of extension activities that provide the students with valuable lessons on selfless service, leadership, civic engagement, good citizenship, concern for the society and empathy for the less privileged that reinforce the link between the classroom and the larger community outside. These activities also ensure that students engage themselves in community service, develop qualities that lead to holistic development.

Provide the weblink of the institution

<http://www.mlafgcw.org/pdf/INSTITUTIONAL%20DISTINCTIVENESS.pdf>

8.Future Plans of Actions for Next Academic Year

MALLESWARAM LADIES' ASSOCIATION FIRST GRADE COLLEGE FOR WOMEN 14th cross, Malleswaram, Bangalore 560003 IQAC Plan of the Institution 201920 Criterion Plan I To Introduce the following certificate programs: 1. Certificate course in digital marketing 2. Certificate program in Financial markets 3. Certificate program in Data Analytics 4. Certificate program in Financial Risk Management 5. Certificate course in Structured Query Language (SQL) II To start certificate programs in Beautician and fashion designing courses To record and upload subject related videos/PPT in the college website To conduct online test for noncore papers To conduct online student satisfactory survey To start business incubation centre III To organize Student level Seminar To organize National Level Conference To organize extension and outreach programs IV Purchase of semester books of new syllabus V To conduct Bridge course To organise a Workshop on soft skill development To conduct Remedial coaching To conduct Yoga and meditation classes To conduct Inter collegiate Fest in Cultural, Literary, Management and Sports VI To organise FDP on 1. AQAR Writing and Submission as per the revised NAAC guidelines 2. FDP in Higher order thinking 3. FDP in handling the adolescents 4. Faculty Staff enrichment program Outbound training