

MALLESWARAM LADIES' ASSOCIATION FIRST GRADE COLLEGE FOR WOMEN
14TH cross, Malleswaram, Bangalore - 560003

IQAC Meeting


Circular


08/07/2019

All the staff members are requested to attend the IQAC meeting in Principal's chamber on 9th and 10th July 2019 at 3.00 pm.




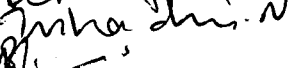


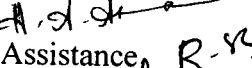
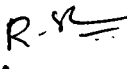
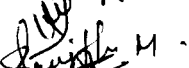





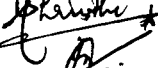



The Agenda

- To decide the plan of action for the plans decided in the previous meeting held on 9th may 2019
- Any other matter with the permission of the chair


Principal
M.L.A. First Grade College For Women,
Malleswaram,
Bangalore - 560 003


Dr. Rani Sandhu
IQAC Coordinator

1. Prof. Madhavi .R Principal,
2. Dr. Rani Sandhu,
3. Dr. Rekha H G,
4. Dr. Ushadevi N,
5. Dr. Bhavani H,
6. Smt Mamatha M,
7. Smt Sumana H A (Librarian),
8. Smt Shoba R (Asst. Prof. in Computers),
9. Smt Shubha H L (Admin),
10. Kum. Savitha M
11. Kum. Veena S
12. Ms. Umadevi N
13. Smt. Chandrakala K,
14. Sri Umesha H G
15. Smt. Shruthi R
16. Smt. Swathi N C
17. Ms. Geethashri
18. Ms. Prema D'Sa

Chairperson 
Coordinator 
Member 
Member 
Member 
Member 
Member 
Technical Assistance 
Admin Member 
Student member 
Student member 
Alumni member 
Alumni member 
Faculty 
Faculty 
Faculty 
Faculty 
Faculty 

MALLESWARAM LADIES' ASSOCIATION FIRST GRADE COLLEGE FOR WOMEN
14TH cross, Malleswaram, Bangalore - 560003

Minutes of the Meeting

9th July 2019

The meeting commenced at 3.00 pm in the Principal's chamber on 9th July 2019. The following members were present for the meeting.

1. Prof. Madhavi .R Principal,
2. Dr. Rani Sandhu,
3. Dr. Rekha H G,
4. Dr. Ushadevi N,
5. Dr. Bhavani H,
6. Smt Mamatha M,
7. Smt Sumana H A (Librarian),
8. Smt Shoba R (Asst. Prof. in Computers),
9. Smt Shubha H L (Admin),
10. Kum. Savitha M
11. Kum. Veena S
12. Ms. Umadevi N
13. Smt. Chandrakala C,
14. Sri Umesha H G
15. Smt. Shruthi R
16. Smt. Swathi N C
17. Ms. Geethashri
18. Ms. Prema D'Sa

Chairperson *P. Radhika*
 Coordinator
 Member *Rani Sandhu*
 Member *Ushadevi N*
 Member *Bhavani H*
 Member *Mamatha M*
 Member *Sumana H A*
 Technical Assistance *R. Shoba*
 Admin Member
 Student member *Savitha M*
 Student member *Veena S*
 Alumni member *Chandrakala C*
 Alumni member *Sri Umesha H G*
 Faculty *Shruthi R*
 Faculty *Swathi N C*
 Faculty *Geethashri*
 Faculty *Prema D'Sa*



Principal Prof. Madhavi R, Chairperson welcomed the members of the IQAC. The Chairperson requested the members to chalk out the plan of action for the IQAC plan for all the criteria's

Plans	Deliberations/Resolutions
<p style="text-align: center;"><u>Criterion-I</u></p> <p>To conduct certificate programs.</p>	<p>It was resolved to conduct the following certificate courses to the Students.</p> <ol style="list-style-type: none"> 1. Digital Marketing 2. Financial Markets 3. Data Analytics 4. Financial Risk Management 5. SQL- Final B.com Students <p>Dr. Ushadevi N was appointed as the coordinate for conduct of the certificate programs.</p>

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<p style="text-align: center;"><u>Criteria-II</u></p> <p>To start Skill based certificate programs</p>	<p>The Members resolved to conduct Beautician course and Fashion Designing course after the odd semester examination. The Members resolved to utilize the CPE funds for the purchase of equipment's and conduct of the program</p>
<p>To decide on the dissemination of subject related information to the students.</p>	<p>The IQAC members resolved to upload the subject related videos and PPTs in the college websites.</p>
<p>To decide on examination reforms</p>	<p>Members resolved to conduct the online tests and exams for non-core subjects For First, second & Final Year students along with internal tests for 30 marks.</p>
<p>To decide on the methodology of conducting Student Satisfactory Survey</p>	<p>The members resolved to conduct online Student Satisfactory Survey in the month of March 2020 using the NAAC questionnaire.</p>
<p>To start Incubation Centre</p>	<p>It was resolved to start the Business Incubation Centre through Commerce Forum and EDP Cell</p>
<p style="text-align: center;"><u>Criteria-III</u></p> <p>To organize Student level Seminar</p>	<p>It was resolved to conduct the student level seminar in the odd semester on the Topic 'Water Resource Management'</p>
<p>To organize National Level Conference</p>	<p>It was resolved to conduct the National level conference in the Even semester through Placement and Career Guidance cell</p>
<p>To organize extension and outreach programs</p>	<p>It was resolved to conduct the activities through NSS, YRC and Scouts and Guides (Rangers) units</p>
<p style="text-align: center;"><u>Criteria-IV</u></p> <p>Purchase of semester books of new syllabus</p>	<p>It was resolved to purchase at least 5 books of each author in each of the subjects according to the new syllabus</p>
<p style="text-align: center;"><u>Criteria-V</u></p> <p>To conduct Bridge course</p>	<p>It was resolved to conduct Bridge course for first semester student for a period of</p>

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14TH cross, Malleswaram, Bangalore - 560003

	one week before the commencement of the semester.
To organise a Workshop	The Members resolved to conduct one day workshop on soft skills during odd semester for First B.com Students.
To conduct Remedial coaching	IQAC Members resolved to conduct Remedial coaching on Practical subjects during Sundays and Holidays by external Resource persons for slow learners and SC/ST students.
To conduct Yoga and Meditation classes	Members resolved to conduct Yoga & Meditation classes during Even semester for second B.com Students
To conduct Inter- collegiate Fest	It was resolved to conduct Inter collegiate fest in Cultural, Literary, Management and Sports during the Even Semester
<p style="text-align: center;"><u>Criteria-VI</u></p> <p>To organise Faculty Development Programs (FDPs)</p>	<p>It was resolved to conduct</p> <ol style="list-style-type: none"> 1. One day FDP on AQAR -Writing and Submission as per the revised NAAC guidelines during Odd Semester & invite Dr. Rajshekar C Hiremath former Principal, KLE college 2. In-house FDP on Higher order thinking- Even Semester 3. One day State level FDP in handling the adolescents. - Even Semester 4. Faculty & Staff enrichment program - Outbound training - Even Semester-in the month of March 2020
<p style="text-align: center;"> Prof. R. Madhavi Principal</p> <p>Signature of the Principal MLA First Grade College for Women Malleswaram, Bangalore - 560003</p>	<p style="text-align: center;"> Dr. Rani Sandhu Signature of the IQAC coordinator</p>

MALLESWARAM LADIES' ASSOCIATION FIRST GRADE COLLEGE FOR WOMEN
14TH cross, Malleswaram, Bangalore - 560003

IQAC Meeting

12/10/19

Circular

All the faculty members are requested to attend the IQAC meeting in Principal's chamber on 15th October 2019 at 2.00pm

Agenda

- Review/ Report of the activities completed as per the plans
- Any other matter with the permission of the chair

R. Radhakrishnan
Principal
M.L.A. First Grade College For Women,
Malleswaram,
Bangalore - 560003

R. Sandhu
Dr. Rani Sandhu
IQAC Coordinator

1. Prof. Madhavi .R Principal,
2. Dr. Rani Sandhu,
3. Dr. Rekha H G,
4. Dr. Ushadevi N,
5. Dr. Bhavani H,
6. Smt Mamatha M,
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8. Smt Shoba R (Asst. Prof. in Computers),
9. Smt Shubha H L (Admin),
10. Kum. Savitha M
11. Kum. Veena S
12. Ms. Umadevi N
13. Smt. Chandrakala R,
14. Sri Umesha H G
15. Smt. Shruthi R
16. Smt. Swathi N C
17. Ms. Geethashri
18. Ms. Prema D'Sa

Chairperson
Coordinator

Member

Member

Member

Member

Member

Technical Assistance

Admin Member

Student member

Student member

Alumni member

Alumni member

Faculty

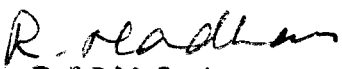

Faculty

Faculty

Faculty

Faculty

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Deliberations/Resolutions passed in the meeting dated 9 th & 10 th July	Action Taken
To conduct the online tests and exams for non-core subjects for First, second & Final Year students	Online tests and examinations were conducted in the following noncore subjects: <ul style="list-style-type: none"> • Indian Constitution & Human Rights –I Sem Students • Science & Society- III Sem Students • Culture, Diversity and Society- V Sem Students
To conduct the student level seminar	One day student level seminar was conducted in Association with B-PAC on 'Water Resource Management', on 4 th Oct 2019
To start the Business Incubation Centre through Commerce Forum and EDP Cell	Business Incubation Centre was inaugurated on 4 th Oct 2019. Beautician and Fashion Designing Courses were introduced through the EDP Cell
To conduct the activities through NSS, YRC and Scouts & Guides (Rangers)	Students actively participated in twenty programs organized by NSS, YRC, Scouts & Guides (Rangers) together
To purchase the books according to new syllabus	293 Books were purchased.
To conduct Bridge course for first semester student	Bridge course in English was conducted.
To conduct one day workshop on soft skills during odd semester	Mr. Thomas John Rose from Wise Force mission conducted the workshop on 27 th July 2019 for 140 Students of I B.Com.
To conduct Remedial coaching during Sundays and Holidays by outsourcing	Remedial coaching- shall Commence from 13 th October 2019 onwards First Sem - Financial Accounting, Cost Accounting, Third Sem QABD-II & Costing Methods Fifth Sem - IFRS
To conduct the Inter collegiate fest during the year	Postponed to Feb 2020
To conduct FDP in AQAR -Writing and Submission as per the revised NAAC guidelines	Conducted on 27 th August 2019, Resource Person Dr. Rajashekar C Hiremath
 Prof. Mahavi Signature of the Principal/Chairperson	 Dr. Rani Sandhu Signature of the IQAC coordinator

MALLESWARAM LADIES' ASSOCIATION
Bangalore - 560003

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14TH cross, Malleswaram, Bangalore - 560003

IQAC Meeting

10/02/2020

Circular

All the IQAC & staff members are requested to attend the IQAC meeting in Principal's chamber on 12th Feb 2020 at 3.30 pm

Agenda

- To discuss on the comments received from NAAC office for question No. 2.6. 1 on submission of AQAR report
- Any other matter with the permission of the chair.

R. Radhan
Principal

U.L.A. First Grade College For Women
Malleswaram,
Bangalore - 560 003

R. Sandhu

Dr. Rani Sandhu
IQAC Coordinator

1. Prof. Madhavi .R Principal,
2. Dr. Rani Sandhu,
3. Dr. Rekha H G,
4. Dr. Ushadevi N,
5. Dr. Bhavani H,
6. Smt Mamatha M,
7. Smt Sumana H A (Librarian),
8. Smt Shoba R (Asst. Prof. in Computers),
9. Smt Shubha H L (Admin),
10. Kum. Savitha M
11. Kum. Veena S
12. Ms. Umadevi N
13. Smt. Chandrakala K,
14. Sri Umesha H G
15. Smt. Shruthi R
16. Smt. Swathi N C
17. Ms. Geethashri
18. Ms. Prema D'Sa

Chairperson *R. Radhan*
Coordinator *R. Sandhu*
Member *Rekha H G*
Member *Ushadevi N*
Member *Bhavani H*
Member *Mamatha M*
Member *Sumana H A*
Technical Assistance *R. Sandhu*
Admin Member *Shubha H L*
Student member *Savitha M*
Student member *Veena S*
Alumni member *Umadevi N*
Alumni member *Chandrakala K*
Faculty *Sri Umesha H G*
Faculty *Smt. Shruthi R*
Faculty *Smt. Swathi N C*
Faculty *Ms. Geethashri*
Faculty *Ms. Prema D'Sa*

MALLESWARAM LADIES' ASSOCIATION FIRST GRADE COLLEGE FOR WOMEN
14TH cross, Malleswaram, Bangalore - 560003

IQAC Meeting

12th Feb 2020

The meeting commenced at 3.30 pm in the Principal's chamber on 12th Feb 2020. The following members were present for the meeting.

1. Prof. Madhavi .R Principal,
2. Dr. Rani Sandhu,
3. Dr. Rekha H G,
4. Dr. Ushadevi N,
5. Dr. Bhavani H,
6. Smt Mamatha M,
7. Smt Sumana H A (Librarian),
8. Smt Shoba R (Asst. Prof. in Computers),
9. Smt Shubha H L (Admin),
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15. Smt. Shruthi R
16. Smt. Swathi N C
17. Ms. Geethashri
18. Ms. Prema D'Sa

Chairperson *R. Madhavi*
Coordinator
Member *Rekha H G*
Member *Ushadevi N*
Member *Bhavani H*
Member *Mamatha M*
Member *Sumana H A*
Technical Assistance *R. Shoba*
Admin Member
Student member *Shubha H L*
Student member *Savitha M*
Alumni member *Veena S*
Alumni member *Umadevi N*
Faculty *Umesha H G*
Faculty *Shruthi R*
Faculty *Swathi N C*
Faculty *Geethashri*
Faculty *Prema D'Sa*

IQAC Coordinator Dr. Rani Sandhu, welcomed the members and requested Principal Prof. R Madhavi to chair the meeting. The chairperson addressed the question 2.6.1 of the AQAR report to the Committee for further modification of the reply of the earlier report submitted, requested the members to discuss on the question.

Discussion on question Number 2.6.1- Program Outcomes, Program Specific outcomes and course Outcomes for all programs offered by the Institution.

The committee suggested to refer the Syllabus copy of the University to get the information for the question.

R. Madhavi
Prof. R. Madhavi
Signature of the Principal
MLA First Grade College For Women
Malleswaram,
Bangalore - 560003

Rani Sandhu
Dr. Rani Sandhu
Signature of the IQAC coordinator

MALLESWARAM LADIES' ASSOCIATION FIRST GRADE COLLEGE FOR WOMEN
14TH cross, Malleswaram, Bangalore - 560003

IQAC Meeting

19/3/2020

Circular

All the IQAC & staff members are requested to attend the IQAC meeting in Principal's chamber on 20th March 2020 at 11.00 am

Agenda

- Review/ Report of the activities conducted/completed as per the plans
- Any other matter with the permission of the chair

R. Radhavi
Principal
M.L.A. First Grade College For Women
Malleswaram,
Bangalore - 560 003

R. Sandhu
Dr. Rani Sandhu
IQAC Coordinator

1. Prof. Madhavi .R Principal,
2. Dr. Rani Sandhu,
3. Dr. Rekha H G,
4. Dr. Ushadevi N,
5. Dr. Bhavani H,
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15. Smt. Shruthi R
16. Smt. Swathi N C
17. Ms. Geethashri
18. Ms. Prema D'Sa


Chairperson *R. Radhavi*
Coordinator
Member *R. Sandhu*
Member *M. G. D. N.*
Member *B. S.*
Member *M. S. S.*
Member *H. S. S.*
Technical Assistance *R. S.*
Admin Member
Student member *S. S. S.*
Student member *S. S. S.*
Alumni member *S. S. S.*
Alumni member *S. S. S.*
Faculty *S. S. S.*
Faculty *S. S. S.*
Faculty *S. S. S.*
Faculty *S. S. S.*


MALLESWARAM LADIES' ASSOCIATION FIRST GRADE COLLEGE FOR WOMEN
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Deliberations/Resolutions	Action Taken
<p>To conduct the certificate courses in the even Semester.</p> <ol style="list-style-type: none"> 1. Digital Marketing 2. Financial Markets - 3. Data Analytics 4. Financial Risk Management <p>5. SQL- Final B.com Students</p>	<p>The Certificate courses were Conducted by PROEDGE Skill Development and Edutech Private Limited</p> <ol style="list-style-type: none"> 1. Digital Marketing- II B.com 2. Financial Planning -III B.Com 3. Data Analysis- III B.Com 4. Financial Risk Management <p>Inhouse course on Structured Query Language (SQL) course was conducted - 80 students completed the course.</p>
To conduct Beautician course and Fashion Designing course after the odd semester examination	15 Students completed Beautician course 16 Students completed the Fashion Designing course
To purchase the books according to new syllabus	248 Books purchased.
To upload the subject related videos and PPTs in the college websites	The classes were conducted by using various platforms like Zoom, WhatsApp, Google classroom, YouTube to complete syllabus during the Lockdown Period Model question Papers were circulated to students through WhatsApp to get prepared for the upcoming exams.
To conduct the online tests and exams for non-core subjects for First, second & Final Year students	It was decided to conduct online tests and examinations during the Lock Down for both core and non-core subjects.
To conduct online SSS in the month of March 2020	Link was shared in final year WhatsApp class group to complete the SSS in June 2020
To conduct the National level Conference in the Even semester	On 07/02/2020- Symposium on "Empowering Students through Skill Development for Employability and better Livelihood" by Placement and Career Guidance Cell -387 students participated
To conduct the activities through NSS, YRC units	Students actively participated in various activities organized by NSS and YRC, Scouts & Guides (Rangers) and Community services NSS Special Camp was conducted in the month of January'20.
To conduct Remedial coaching during Sundays and Holidays by outsourcing	Due to COVID-19 Lock Down Remedial coaching were not conducted
To conduct Yoga & Meditation classes during Even semester	Yoga & Meditation classes were conducted from, 4 th Feb 2020 to 2 nd March 2020

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To conduct Inter collegiate fest during the year	Inter collegiate fest – 'Sowrabha' in Cultural , Literary and Sports were conducted on 7 th & 8 th Feb 2020
To conduct FDP in 1. FDP in Higher order thinking- Even Semester 2. FDP in handling the adolescents. - Even Semester 3. Faculty & Staff enrichment program - Outbound training	FDP in Higher order thinking and handling the adolescents were not conducted due to COVID-19 Lock Down by the Government. The outbound Training was conducted at Pegasus Bangalore


Prof. R. Madhavi
Principal
Signature of the Principal/Chairperson
MLA First Grade College For Women
Malleswaram,
Bangalore - 560 003


Dr. Rani Sandhu
Signature of the IQAC coordinator